



Office of the Registrar  
Kendall College of Art and Design  
of Ferris State University  
17 Fountain Street NW  
Grand Rapids, MI 49503

# AUTHORIZATION TO DISCLOSE INFORMATION

## Family Educational Rights Privacy Act

The Family Educational Rights and Privacy Act (FERPA) of 1974, as amended, provides the confidentiality of student education records. Institutions may not disclose information (other than Directory Information) about students nor permit inspection of their records without their permission unless such action is covered by certain exceptions as stipulated in the Act. (Return to Registrars Office: 17 Fountain St NW, Grand Rapids, MI 49503.)

## THIS AUTHORIZATION MAY BE CANCELED AT ANY TIME.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Student Social Security Number

\_\_\_\_\_  
Name of Student

### I authorize Kendall College of Art and Design of Ferris State University to contact:

\_\_\_\_\_  
Name Address

\_\_\_\_\_  
Name Address

Release information to:

Either Parent

Father Only

Mother Only

Other (Specify Relationship: \_\_\_\_\_)

\_\_\_\_\_ I authorize Kendall College of Art and Design of Ferris State University to discuss all aspects of my FINANCIAL obligation/status, financial holds and any other charges incurred or payment made on my behalf with the individual(s) listed above.

\_\_\_\_\_ I authorize Kendall College of Art and Design of Ferris State University to discuss all aspects of my ACADEMIC records including grades, grade point average, class schedule, etc. with the individual(s) listed above.

\_\_\_\_\_  
**Student Signature**

\_\_\_\_\_ This Authorization will remain in effect until a signed request is received from the student to cancel it.

\_\_\_\_\_ *Please check if you would like billing statements to be mailed to your home address.*