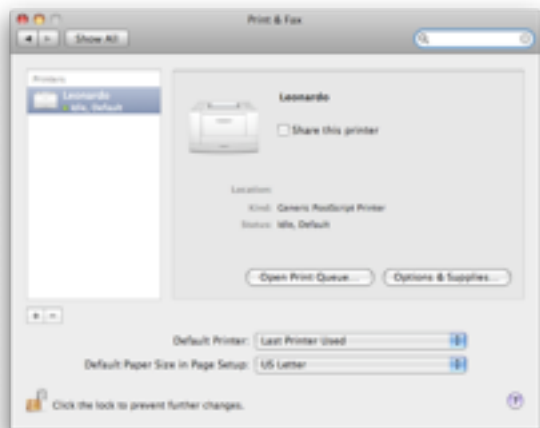


How to add a printer using Mac OS 10.5 (Leopard)

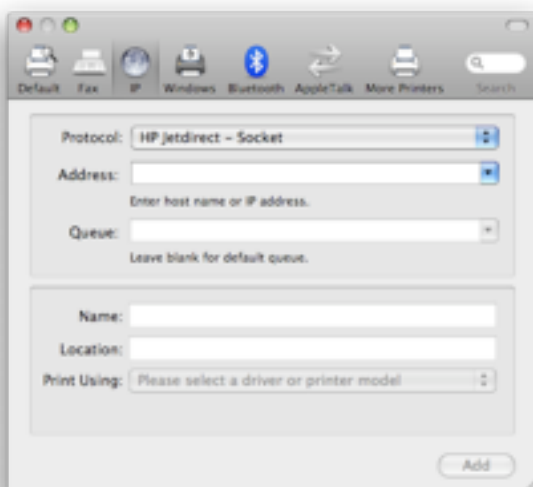
Open **System Preferences** from the Dock or from the Apple icon in the upper left corner of the menu bar. This window will open:



Click on the **Print & Fax** icon from the Hardware section and the Print & Fax window will open. To add a printer click on the “+” icon.



Use the window below to add a printer. Click on the **IP** globe icon and...



...complete these fields as follows for each corresponding printer:

Leonardo (room 411)

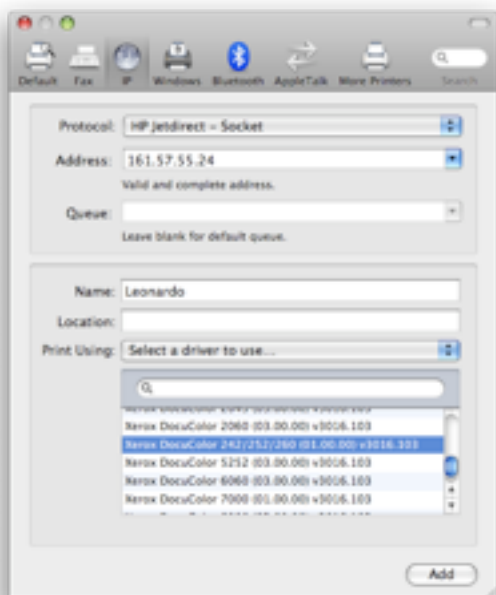
Protocol: HP Jetdirect – Socket (this remains the same for all printers at KCAD).

Address: Leonardo.kcad.edu

Name: Leonardo

Location: this can be left blank or you can enter the room number.

Print Using: Choose “Select a driver to use...” from the drop-down menu then scroll down and select Xerox DocuColor 242/252/260 (this driver must be selected manually).



Echo (room 403)

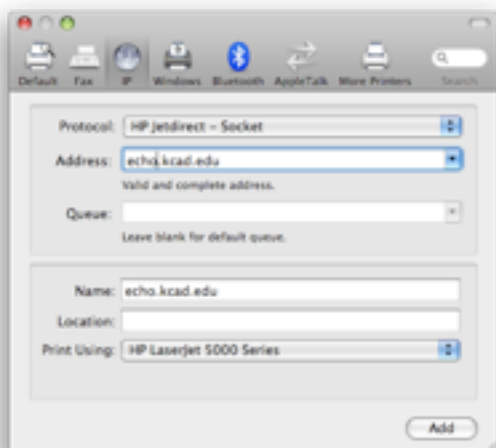
Protocol: HP Jetdirect – Socket

Address: echo.KCAD.edu

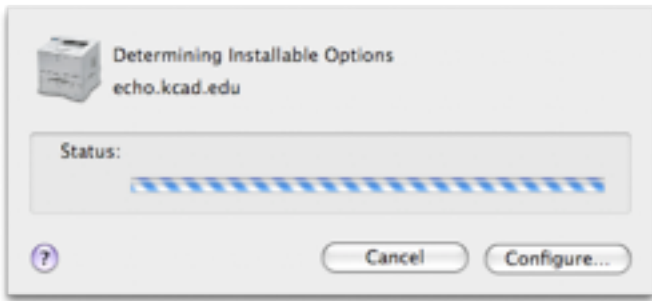
Name: Echo

Print Using: Auto-select

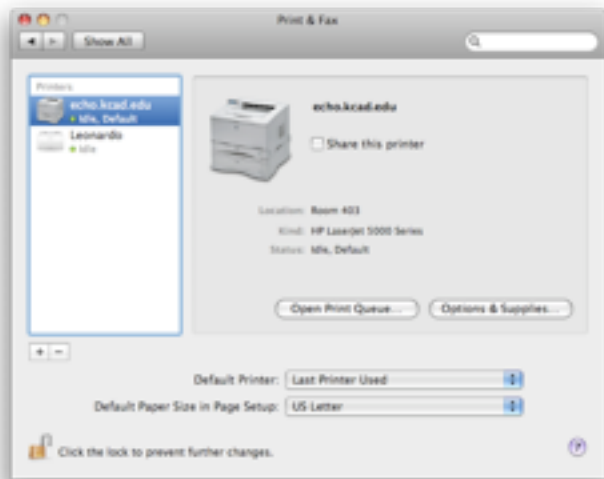
After completing the necessary fields click the **add** button.



You will then see this window appear as the printer is installed on your computer:



When the printer is successfully installed it will appear in the list of available printers.



Using Echo as a guide you can configure the following printers:

Calypso (room 411)
Protocol: HP Jetdirect – Socket
Address: calypso.kcad.edu
Name: Calypso
Print Using: Auto-select

Poseidon (room 522)
Protocol: HP Jetdirect – Socket
Address: Poseidon.kcad.edu
Name: Poseidon
Print Using: Auto-select

Donatello (room 617)
Protocol: HP Jetdirect – Socket
Address: 161.57.57.20
Name: Donatello
Print Using: Auto-select

Demeter (room 527)
Protocol: HP Jetdirect – Socket
Address: demeter.kcad.edu
Name: Demeter
Print Using: Auto-select

Artemis (room 526)
Protocol: HP Jetdirect – Socket
Address: artemis.kcad.edu
Name: Artemis
Print Using: Auto-select

Daedalus (room 710)
Protocol: HP Jetdirect – Socket
Address: daedalus.kcad.edu
Name: Daedalus
Print Using: Auto-select

