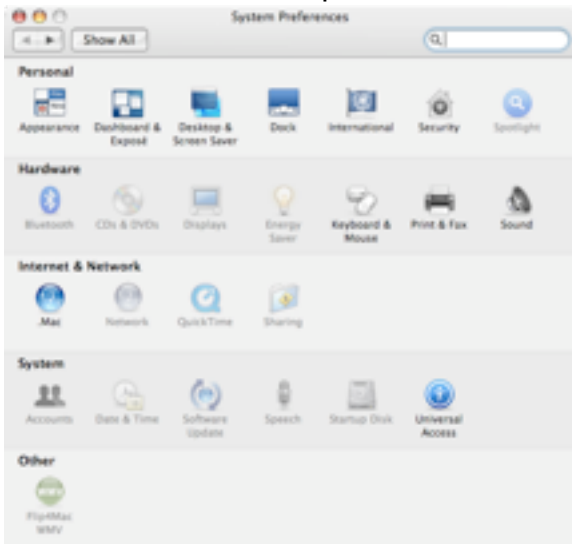
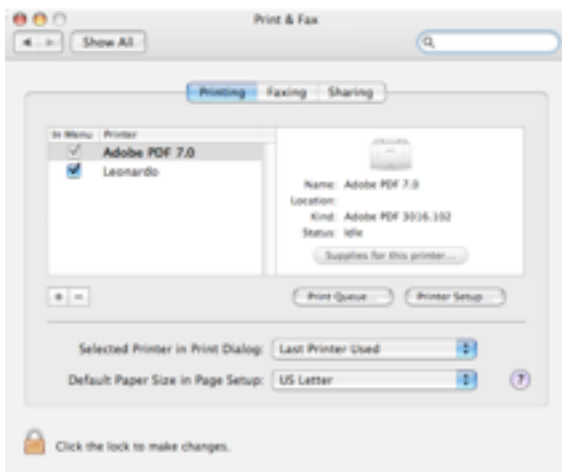



How to add a printer using Mac OS 10.4 (Tiger)

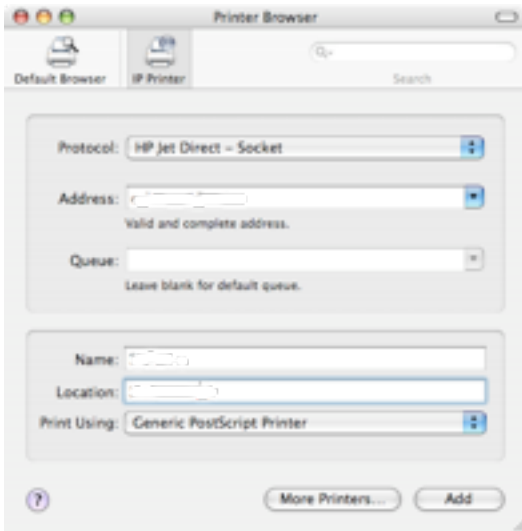
Open System Preferences from the Dock or from the Apple icon in the upper left corner of the menu bar. This window will open:



Click on the Print & Fax icon from the Hardware section and the Print & Fax window will open. To add a printer click on the “+” icon on the right-hand side.



The Printer Browser window will open; Click on the **IP printer icon**  and use the Printer Browser window to add a printer.



Complete these fields as follows for each corresponding printer:

Leonardo (room 411)

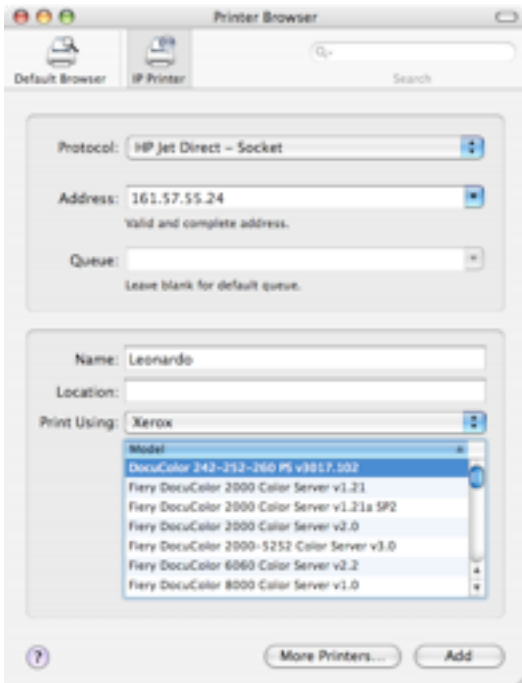
Protocol: HP Jetdirect – Socket (this remains the same for all printers at KCAD).

Address: Leonardo.kcad.edu

Name: Leonardo

Location: this field can be left blank or you can enter the room number.

Print Using: Click on the drop down menu and scroll down until you reach **Xerox**. Click on Xerox and highlight **Xerox DocuColor 242-252-260** (this driver must be selected manually; the Mac will not auto-select the appropriate driver). Click the **add button**.



Echo (room 403)

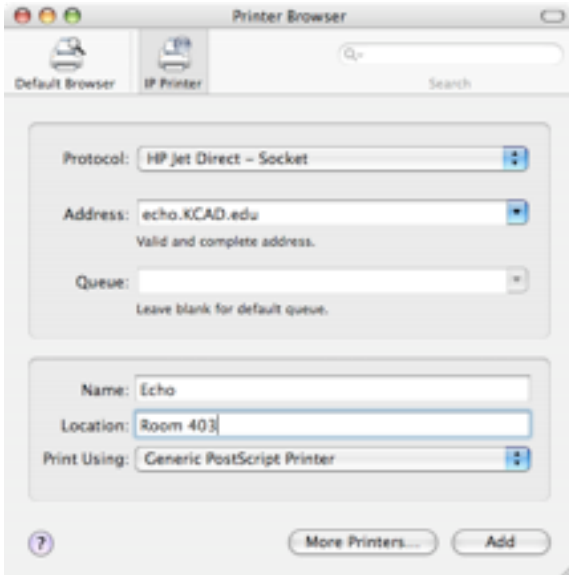
Protocol: HP Jetdirect – Socket

Address: echo.kcad.edu

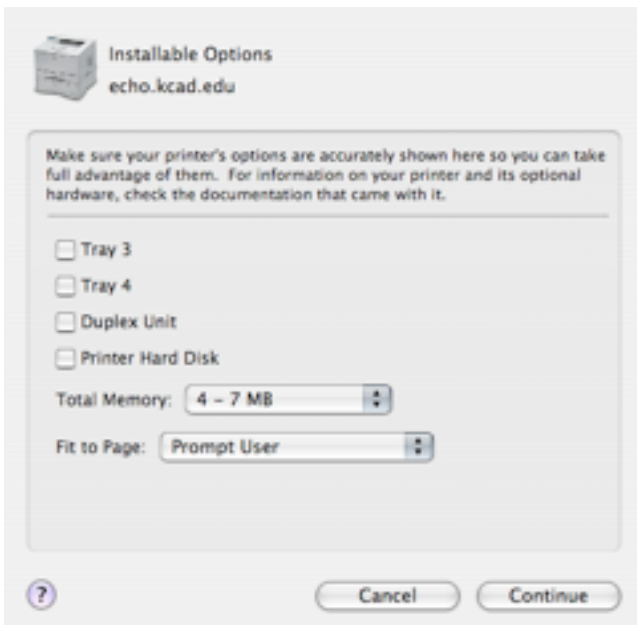
Name: Echo

Print Using: Auto-select

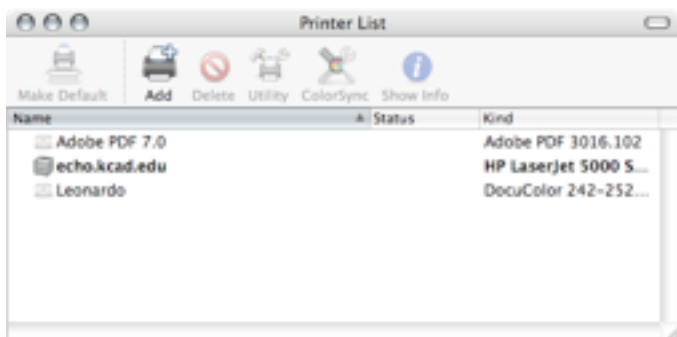
After completing the necessary fields click the **add button**.



A window showing installable options will appear. Do not change the settings and click the **continue button**.



When the printer is successfully installed it will appear in the list of available printers. If you want to add another printer click the add icon and repeat the process with the appropriate printers' information.



Using Echo as a guide you can configure the following printers:

Calypso (room 411)

Protocol: HP Jetdirect – Socket

Address: calypso.kcad.edu

Name: Calypso

Print Using: Auto-select

Poseidon (room 522)

Protocol: HP Jetdirect – Socket

Address: Poseidon.kcad.edu

Name: Poseidon

Print Using: Auto-select

Donatello (room 617)

Protocol: HP Jetdirect – Socket

Address: 161.57.57.20

Name: Donatello

Print Using: Auto-select

Demeter (room 527)

Protocol: HP Jetdirect – Socket

Address: demeter.kcad.edu

Name: Demeter

Print Using: Auto-select

Artemis (room 526)

Protocol: HP Jetdirect – Socket

Address: artemis.kcad.edu

Name: Artemis

Print Using: Auto-select

Daedalus (room 710)

Protocol: HP Jetdirect – Socket

Address: daedalus.kcad.edu

Name: Daedalus

Print Using: Auto-select