

Student Organization Registration

Return completed form to the Activities & Resource Center



17 Fountain Street NW
Grand Rapids, MI 49503-3002

All student organizations must be registered with the Student Activities Office in order to function on campus and enjoy campus privileges. To register, an organization must have at least five (5) full-time FSU student members, as well as an active campus advisor who is a Kendall faculty/staff member. The organization must then submit a constitution and this application. Once approved, organizations are expected to follow the policies/procedures as outlined in the *Student Handbook* and the *RSO Handbook* issued each academic year. Registration must be renewed each fall semester by submitting the RSO Update Form before or at the first Student Leadership Meeting of each fall semester.

Name of Organization

Organization Name Abbreviation or Nickname (if applicable)

Name/Phone Number of Person Preparing this Form

This registration is for (circle one):

NEW ORGANIZATION

CONTINUING ORGANIZATION

INACTIVE ORGANIZATION

(re-activating)

Purpose or Mission Statement of the Organization (to appear in College publications):

Meetings, Activities, and Programming (if information is available)

Anticipated Meeting Day

Anticipated Meeting Time

Anticipated Meeting Location

Student Leader Information (if officers have not yet been selected, name interim officers on this form and provide new information to the Student Activities Office when positions are filled)

Name	Phone
President	
Vice President	
Secretary	
Treasurer	
Faculty/Staff Advisor	

Required Signatures

By signing this form, I attest that the information included is accurate as of the date of submission.

President

Faculty/Staff Advisor